**Planning and Highways Committee**

**Tuesday 11 February 2025**

**10.30am – 12.30pm**

**Town Council Chamber**

**Minutes**

**Present: Cllrs M Cox (Chair), J Templeton, R Drury, C Elsmore.**

Laura Jayne – Assistant Clerk (Minute taking)

1. **Apologies were received from Cllr S Cox and M Beard**
2. **There were no interests declared on the agenda**
3. **There were no new dispensation requests**
4. **To approve the minutes of the Highways and Planning Committee** **28 January 2025**

Cllr C Elsmore proposed the minutes as being correct. Cllr J Templeton seconded.

Cllr M Cox signed a copy of the minutes from 28th January, as a true and accurate account.

1. **To raise matters from the minutes of 28 January 2025**

**Page 1:**

**Item 9** Boxbush Road – Cllr C Elsmore reported that FoDDC parking enforcement officers are only responsible for areas within the centre of town, where there are constraints and not for open street parking.

**Page 3:**

**Item 13.a** Vintage Metals Licensing Application – Coleford Town Council (CTC) noted that prior to considering this application on the 28th of January, we had in fact received several application documents via email. These documents, however, were not available on the portal at the time of the meeting. CTC’s Planning comment still stands.

**Item 14 a.** Tufthorn LEAP – A statement had been received from the site developers confirming that further fencing is due to be erected, enclosing the play area for safety.

They are currently awaiting the ROSPA inspection, before opening the LEAP.

1. **There were no members of public present**

**HIGHWAYS**

1. **To update re: Broadwell crossroads accidents**

A meeting was held between the Chair of CTC, the Deputy Mayor, the Chair of CTC’s Planning & Highways Committee, Police Inspector, GCC Highways Area Manager, County Cllr and the Town Clerk.

From information provided to the meeting a pattern might have been identified regarding the road traffic accidents. GCC Highways to hold another site meeting to investigate any further possible actions.

1. **To note relevance of Community Regeneration Plan to Highways**

Noted.

1. **To consider Speedwatch**.

It was noted that there is a lack of volunteers and time availability to carry out the Speedwatch.

Actions: to promote the need for volunteers in various area.

To ask Cllr P Kay to take volunteer request to Road Safety Liaison Meeting.

**PLANNING**

1. **To consider the following applications:**

|  |  |  |
| --- | --- | --- |
| **Reference** | **Address** | **Proposal** |
| **P1536/24/FUL** | **The Royal Forest Factory Rock Lane Coleford GL16 8JB** | **Erection of substation building, compound, 2 no. transformers and associated works.** |
| **No objection in principle, however, we would like some answers to the queries below and appropriate mitigation as needed?**  **1: Where is the source of the electric and does it include any above ground feeding which might affect the landscape of the Green Ring, CNE2?**  **2. Will the electric supply have enough capacity and not affect surrounding residential area?**  **3. What risk assessment is in place to cover the scheme, including loss of electricity, irregular power of supply (surge / depletion) and potential explosion?**  **4. We note the noise assessment but is BS8233 the appropriate level with very close residential area?**  **5. (added) please supply details for appropriate lighting, given the nearby bat SAC and residents.** | | |

1. **To note recent planning decisions and comment as necessary**

None.

1. **To consider any updates re FoDDC Local Plan**
   1. **Timing given new** **Govt proposals re Local Government Reorganisation.**

To discuss further at Full Council. It has been confirmed that Gloucestershire are carrying out elections for 2025.

* 1. **Update re cemetery meeting of group if relevant to planning.** No updates.
  2. **BNG units and training** – to further request BNG training.
  3. **Active travel strategy and update** – coming up at FoDDC Cabinet meeting on Thursday the 13th.
  4. **Green areas update work nature/cities and Local Green Spaces** – Unsuccessful with bid due to high interest.

1. **To consider next steps, timing and recommendations re CNDP Review**
   1. Grant and technical support application
   2. Initial consultation

c Training: steering group, theme groups, communications, admin

A grant application has now been submitted to Locality, following the obtaining of quotes. The initial consultation and first general workshop meeting is aimed to take place on the 13th of March at The Main Place – facilitation is included in the application, dependant on grant outcome.

Next steps: NB awaiting award decision

* To now form a steering group and have in place before the 31st of March.
* To look into training for those who need it.
* Many resources have been found from the initial NDP, that can be amended and reused/reviewed.

**Actions:**

To make amendments to CTC’s CNDP website page:

To look at the capacity for creating a form on the CNDP website page.

To amend the first document currently on the web page to change title from ‘Review’ to ‘Monitoring Report’.

To add an updated introduction paragraph to webpage, e.g.: ‘Initial NDP is current to 2026 and we monitor every year, these reports are here.. and we now declare the official review of the NDP, below’.

To add the word ‘Review’ to the NDP Logo.

If we want feedback – to create a specific email address.

1. **To update tracker and consider specific actions/recommendations**

To update outcome of Broadwell crossroads accident meeting.

Active Travel: an Arboriculturist has met with the designer, with no problems found.

GCC Highways to check service road.

1. **To report back on:**

* Community Regen Plan – see Full Council
* UWE report – Chased for Report.

**Meeting end: 11:30am.**